



Vacation Care at Aldgate OSHC

LOCATION

Aldgate Primary School,
3 Fairview Road, Aldgate

WHEN

7:30am to 6:30pm
Closed all Public Holidays

CONTACT DETAILS

0411 127 481
aldgate.OSHC368@schools.sa.edu.au

COST

\$52 per day minus any applicable Child Care Benefit and/or Child Care Rebate.

BOOKING PROCEDURE

Please fill in all booking sheets and return them to the service either in person or via post or email.

All bookings are due by the bookings due date; this is on the booking sheets. This due date is to ensure that Educator-to-Child ratio regulations are met and maintained and staffing award agreements about rosters are achieved. **Bookings received after the bookings due date will incur a \$5 late booking fee and must be made by directly contacting the OSHC mobile (0411 127 481).** Please note the OSHC email and front office phone are not manned at all times during the school holidays so messages may be missed.

PRIORITY OF ACCESS

On days where we reach our service capacity the Priority of Access Policy will be enacted as per the National Regulations state. Please find a copy of the Priority of Access list in our Parent/Guardian Handbook, or speak with the Director or Educators for more information.

CANCELLATION PROCEDURE

No Charge

- Cancellation is received 7 calendar days prior to the date booked.
- When a medical certificate is provided.

Full Charge

- When 7 calendar days' notice is not given for the cancellation.
- When a medical certificate is not provided.
- When no notice is given, and the child does not attend the session (i.e. no show).

Cancellations must be made via calling or texting the **OSHC mobile (0411 127 481)**. Please note the OSHC email and front office phone are not manned at all times during the school holidays so messages may be missed.

EXCURSION DAYS

Please arrive no later than the time specified on the program. Children will be unable to join us at the venue if the bus is missed. Late arrival for departure will result with a full day fee charge.

BUSHFIRE INFORMATION

Excursions will be cancelled if the day is deemed a Total Fire Ban Day by the CFS. The service will still provide care as usual and a full day fee will be charged. Please check the CFS website the day prior to your booking to determine the Fire Ban Rating.

SERVICE CLOSURE

Please note that the Department of Education and Child Development (DECD) may see fit to close the service on days, considered by the department to be extreme weather or unsafe conditions. Families will be notified as soon as possible in these situations. No fee will be incurred.










THINGS TO BRING

Please provide your child/ren with the following items each time they attend Vacation Care:

- Packed healthy Recess and Lunch. Plenty of Water – especially on excursion days.
 - An appropriate style Hat.
 - Broad brimmed, bucket or legionnaire styles are appropriate under the *Sun Smart Policy*.
- **Sorry! No Baseball Caps or Fedora style hats**
- **Suitable clothing and footwear (no thongs or strappy tops).**
- We ask that all technology and personal toys are left at home unless specified on the program.

Please don't hesitate to contact us with any questions or concerns you may have.

October 2019 Program

<p>MON 30/09/19</p>  <p>Story Book Day Bring your favourite story book from home to be read by staff in the library. And dress as your favourite character</p>	<p>TUES 1/10/19</p>  <p>Mobile Science Education Show & Workshop 'Bubble-icious' Watch the bubble show then make bubble sculptures and bubble wands</p>	<p>WED 2/10/19</p>  <p>Excursion: Bridgewater Playground 8.30am-1.00pm *PLEASE READ BELOW FOR ADDITIONAL INFORMATION</p>	<p>THURS 3/10/19</p>  <p>DanceFit Get active learning some cool dance moves and performing a choreographed routine</p>	<p>FRI 4/10/19</p>  <p>Excursion: Marine Discovery Centre 8.15am-3.00pm *PLEASE READ BELOW FOR ADDITIONAL INFORMATION</p>
<p>MON 7/10/19</p> <p>Public Holiday OSHC CLOSED</p>	<p>TUES 8/10/19</p>  <p>MasterChef JUNIOR MasterChef Cook up a storm in the OSHC kitchen</p>	<p>WED 9/10/19</p>  <p>OSHC Fair Come to the OSHC Fair to have your face painted by Denny and play carnival games</p>	<p>THURS 11/10/19</p>  <p>Boogie Bounce Bounce away in Boogie Bounces kids mini tramp class. *Must wear socks</p>	<p>FRI 12/10/19</p>  <p>Gardening Day Spend the day planting new saplings at OSHC *PLEASE READ BELOW FOR ADDITIONAL INFORMATION</p>

More Information about some Programmed Days...

Bridgewater Playground – ARRIVAL TIME 8:30am TO DEPART AT 9.00am (Arrive back at OSHC at 1pm)

Today OSHC is heading to the Bridgewater playground. Children will need to bring a packed healthy recess and lunch, plenty of water, and a hat. If your child requires a specific sunscreen please also provide a bottle of this. Please wear sensible walking shoes.

Marine Discovery Centre – ARRIVAL TIME 8.15am TO DEPART AT 8.30am (Arrive back at OSHC at 3pm)

Today OSHC is going to the Marine Discovery Centre at Henley Beach! Children will need to bring a packed healthy recess and lunch, plenty of water, and a hat. If your child requires a specific sunscreen please also provide a bottle of this. Please wear sensible walking shoes. The Marine Discovery Centre is a 'Zero Waste' destination, therefore children are encouraged to pack nude foods for recess and lunch. Any rubbish generated will be put back into the child's lunch box to be disposed of at home.

Gardening Day – We would really like to incorporate environmental care into our activities at OSHC, as well as make the gardens surrounding the playground more appealing. Any gardening donations would be greatly appreciated – e.g. plants, saplings, seeds, potting soil, gardening gloves, shovels, watering cans, etc. Thank you kindly.

If you have any questions or concerns about the program, please don't hesitate to speak to us.

Bookings Due Date Friday 20th September, 6pm

(Bookings made after this date will incur a \$5.00, Late Booking Fee).



October 2019 Booking Form

Child/ren's Surname _____

First Name/s _____

Enrolling Parent/Guardian's Name _____

Contact Numbers _____ AND _____

School/Kindergarten your child/ren currently attends _____

Please Circle applicable:

My child/ren **DO DO NOT** have a medical or health condition.

My child/ren **DO DO NOT** have diet requirements.

My child/ren **DO DO NOT** get motion sickness while traveling on a bus.

My child/ren **ARE ARE NOT** permitted to watch PG rated movies.

My child/ren **ARE ARE NOT** permitted to have photos taken.

If you have said yes to any of the above, please provide details:

Please indicate in the boxes below the children you would like to book in for each day.

MON 30/09/19 Storybook Day	TUES 01/10/19 Mobile Science Education	WED 02/10/19 Bridgewater Playground	THURS 02/10/19 DanceFit	FRI 05/10/19 Marine Discovery Centre
MON 08/10/19 Public Holiday OSHC CLOSED	TUES 09/10/19 MasterChef	WED 10/10/19 OSHC Fair	THURS 11/10/19 Boogie Bounce	FRI 12/10/19 Gardening Day

Excursion Authorisation

Date	Wednesday 2 nd October
Destination	Bridgewater Playground
Time	9:00am to 1:00pm
Proposed Activities	Children will be walking to and playing in the playground
Method of Transport	Walk on foot from OSHC to Bridgewater Playground using side streets
Proposed number of children on Excursion	Maximum bookings of 40 children.
Proposed number of Educators	7 Educators.
Risk Assessment Undertaken	Yes, by the Director and approved by the OSHC Line Manager. Available in the OSHC room.
I authorise for my child/ren to participate in the proposed excursion as listed above.	
Signed _____ Date _____	

Date	Friday 4th October
Destination	Marine Discovery Centre (Henley Beach)
Time	8:15am to 3:00pm
Proposed Activities	Children will participate in a variety of activities including a walk along the beach marine trail, exploring and interacting within the four rooms of the Discovery Centre, viewing live marine animals in the aquariums, and playing on the nature play playground.
Method of Transport	Travel by Mount Lofty Coaches to and from the Marine Discovery Centre
Proposed number of children on Excursion	Maximum bookings of 40 children.
Proposed number of Educators	8 Educators.
Risk Assessment Undertaken	Yes, by the Director and approved by the OSHC Line Manager. Available in the OSHC room.
I authorise for my child/ren to participate in the proposed excursion as listed above.	
Signed _____ Date _____	

Cancellation Procedures

No Charge

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- When a medical certificate is provided.

Full Charge

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Cancellations must be made via calling or texting the OSHC mobile. Please note that the OSHC email and front office phone are not manned at all times during the school holidays so messages may be missed.

I acknowledge the Cancellation Procedures.

Signed _____ **Date** _____

Invoices will be emailed weekly. If paying by credit card please phone Marian in the front office on 83392377.

I will pay via: Cash

Internet Transfer

Credit Card

I have read the information provided in this Vacation Care package, and agree to adhere to the policies and procedures of Aldgate Primary School OSHC.

Name _____

Signature _____ Date _____

Note –

Boogie Bounce requires a parent's consent for a child to participate in Boogie Bounce Kidz. On the following page is a consent form to give permission for your child to participate in the Boogie Bounce Kidz session on Thursday October 10th at Aldgate Primary School OSHC. As OSHC Educators will be present during the session and already have your emergency contact details, this information is not required on this form. Please just answer the health related questions, write your child's name, and sign and date it.

Many thanks, Aldgate OSHC



WELCOME TO BOOGIE BOUNCE KIDZ

TO BE COMPLETED & SIGNED BY PARENT/ GURADIAN. PLEASE READ THROUGH THE FOLLOWING INFORMATION CAREFULLY.

WHILST EVERY CARE HAS BEEN TAKEN WITH REGARD TO YOUR CHILDS SAFETY, WE CANNOT ACCEPT ANY RESPONSIBILITY FOR ANY INJURIES SUSTAINED DURING THIS EXERCISE PROGRAMME OR WHILST USING THE BOOGIE BOUNCE EQUIPMENT. IF ANSWERING YES TO ANY OF THE BELOW QUESTIONS YOU MUST CONSULT YOUR GP BEFORE YOUR CHILD TAKES PART.

Question:	YES:	NO:
1. Does your child have a heart condition?		
2. Does your child have chest pain brought on by exercise?		
3. Does your child have asthma?		
4. Does your child tend to lose consciousness and fall over as a result of dizziness?		
5. Has the doctor ever given your child medication because their blood pressure was too high or low ? please state		
6. Does your child have a bone or joint problem that could be aggravated by this exercise programme?		
7. Are you aware, through your own experience or from a doctor's advice, any other reason why the named child should not take part in physical activity?		

Full Name of Child

Childs Date of Birth

Emergency Contact

Name

Relationship

Contact Number

Address

Telephone number

Email Address

Signature

Date

Where did you hear about Boogie Bounce (ie: recommendation, local newspaper, exhibition, web site etc)?

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Boogie Bounce Xtreme Ltd undertake that any personal information which you supply will not be divulged to any third party without your written consent.